

WASHBURN UNIVERSITY
GENERAL FACULTY MINUTES
September 2, 2010

I. Call to Order

President Farley called the meeting to order at 3:09 p.m. in Henderson Learning Resources Center Room 100. He welcomed everyone to a new academic year.

II. Election of General Faculty Secretary

It was moved and seconded to elect Dr. Pat Munzer secretary to the General Faculty. It was moved and seconded that nominations cease and a unanimous ballot be cast. Motion carried.

III. Opening Remarks

A. From the President

President Farley asked for an update of the two vice-president searches currently underway. Jim Martin, chair of the search committee for the Vice President of Administration reported the committee had worked hard all summer. Three candidates are interviewing currently and interviews will be concluded in mid-September. He encouraged everyone to send any comments and input concerning the candidates to Dr. Farley at the conclusion of the interviews.

John Mullican, chair of the search committee for the Vice President for Academic Affairs, reported the committee narrowed the field of more than seventy applicants to four who will be interviewed in late September-early October. As soon as the candidates give permission, their resumes will be posted online at a secure website. All open sessions will be video recorded and available for viewing online by those unable to attend the sessions. He thanked the committee for its hard work during the summer and requested all comments and input be sent to Dr. Farley at the conclusion of the interviews.

Dr. Farley reported an increase in enrollment. Specific numbers will not be available until the Kansas Board of Regents authorizes release of information for all public institutions. Washburn has seen a significant increase in the number of first-time freshmen and transfer students. He acknowledged the hard work of the Enrollment Management/Admissions departments for this success and reiterated the importance of faculty involvement in achieving this success.

Part of the increase in enrollment is the result of offering college courses in the area high schools. This was previously done by the community colleges, but Washburn has undertaken this opportunity for students and expanded the offerings.

The President stated that work needed to be done in the area of retention of students. In the last 6-year cohort measurement, Washburn's graduation rate was below 50%. It was previously above 60%. Such programs as the First Year Experience are being developed to help address this issue in accordance with goals identified in the

University's strategic plan. As part of this effort, the most important question to consider is what we want the student body to look like and what characteristics we would like to have. This question was asked ten years ago and changes were made. We now need to decide for the future. The Kansas Board of Regents will announce new standards for admission soon, and Washburn's conditional admission program needs to be reviewed. Town meetings will be scheduled this fall to consider the program and any options.

Dr. Farley wished everyone a successful and rewarding academic year.

B. From the Acting Vice President for Academic Affairs

Acting Vice President for Academic Affairs, Dr. Nancy Tate also welcomed everyone to a new academic year. She stated the Deans/Academic Directors identified several strategic initiatives upon which to focus. Some of these include:

- continue efforts to bring salaries more into line with national averages
- the bioscience initiative
- revision of the general education program
- development of the first year experience

Deans/Academic Directors have been tasked with developing action plans and road maps to accomplish the goals.

Dr. Tate mentioned the General Education student learning outcomes which are under consideration at this meeting are important. They align well with the Kansas Board of Regents learning outcomes to be voted upon in September. All state-supported schools will need to send assessment data on an annual basis. In addition, the Higher Learning Commission will also request assessment data with regard to learning outcomes. The Assessment Committee will work with departments and programs to assure assessment is being done.

The first draft of the committee working on the First Year Experience will be presented to the faculty during the fall semester.

In the area of technology, Dr. Tate thanked Elliot Haugen, consultant, for his work in addressing a myriad of issues involving technology on campus. She mentioned the expansion of 16 SPSS software licenses to 50 now available. Faculty members are encouraged to contact ISS to express their needs. She also encouraged checking out the Prometheus smart board in Mabee Library and the use of the ANGEL online grade book in all classes. Workshops will be conducted by ISS to familiarize faculty members with the grade book program

A Diversity Events Calendar has been developed to assist faculty members in informing students of events and activities which will enhance their courses. A link to the calendar will be available soon.

The NSSE (National Study of Student Engagement) is conducted every three years and will be sent to freshmen and seniors this year. She asked faculty members to encourage students to take the time to respond to the survey. She also said that freshmen often do not fully understand the terminology used in the study. She will

circulate a number of terms which can be incorporated by faculty members in their classes in order for students to relate what is being done in the classroom to specific terminology used in the study.

Dr. Tate mentioned she will be sending a proposal to the Faculty Senate in the near future which will address expediting the approval of curricular changes by the implementation of an electronic balloting system. She has discovered that none of the Kansas Board of Regents schools require the vote of the General Faculty on such matters; however, the culture of Washburn has always been to embrace the give and take of discussion in the General Faculty meetings. An electronic ballot after an on-line wiki discussion might be a way to expedite the approval process.

1. Employee Wellness Program (information only)

Dr. Tate introduced Celeste Hajek, Wellness Coordinator, who encouraged the establishment of a climate of “wellness” on campus. She explained the incentive program and encouraged everyone to have the Health Assessment for the Wellness Screening. She will provide a link to the forms online. She announced the Wellness Fair scheduled for Sept. 15th with over 40 booths.

In response to a question, she assured that all data on individuals is strictly confidential.

Dr. Tate stated the introductions of new faculty and staff would be taken out of order to facilitate the Deans’ scheduled interview with the candidate for the VPAT position.

IV. Introduction of New Faculty and Staff

A. Administrative – Dr. Farley introduced Lisa Jones, University General Counsel.

B. Academic Affairs - Dr. Tate introduced Deborah Mikulka, Grants Coordinator

C. College of Arts and Sciences - Dr. McQuere introduced Daniel Warner, Lecturer in Art, Corey Zwikstra, Assistant Professor of English, Karen Garrison, Lecturer in Kinesiology, Young Sub Kwon, Lecturer in Kinesiology Jaeyoon Park, Lecturer in Mass Media, Christopher Kelts, Lecturer in Music and Director of Orchestra, Linsey Modellmog, Lecturer in Political Science, Jenna Glover, Assistant Professor of Psychology, Mary Dorsey Wanless, Assistant Professor of Art, John Burns, Athletic Training Director, Tony Silvestri, Lecturer in History

New Department chairs:

Tom Averill, English

Danny Wade, Associate Chair, English

Cheryl Childers, Sociology/Anthropology

Bruce Mactavish, Interim Chair of the BIS and MLS programs

The Dean thanked Rick Barker and Mo Godman for their leadership in the BIS and MLS programs.

- D. School of Applied Studies** – Associate Dean Petersen introduced Annaliese Doty, OTA program and Dana Farmer, Computed Sonography Program
- E. School of Business** - Dr. Sollars introduced David Price, Assistant Professor and Carl Klein, Assistant Director of Training for the WUKSSBDC
- F. School of Nursing** - Dr. Scheibmeier introduced Jane Brown, Lecturer, and Bill Mach, Assistant Professor
- G. School of Law** - Dean Romig introduced Ellen Byers, Visiting Associate Professor, Will Foster, Visiting Associate Professor, Reggie Robinson, Professor and David Rubenstein, Associate Professor
- H. Student Life** - Dr. Ottinger introduced Bev Fischhauser, Nurse Practitioner and Ben Saathoff, Assistant Director of the SWRC.

She also thanked those who participated as part of Move Crew who helped move students into the residence halls.

- I. Enrollment Management** - Mr. Richard Liedtke thanked the entire faculty for their help and collaboration in achieving success in enrollment. He also acknowledged the hard work of his staff members in Admissions. He introduced Morgan Boyack, Direction of Admissions, Kris Klima, Associate Director of Admissions, Janet Werner, Assistant Director of Admissions, Counselors: Priscilla Samarripa, Emily Mihelcic, Jonathan Persons, Seith Coulter, Rachel Marlett; Social Medial Coordinator Sarah Shebek and Kendra Rausch, Assistant Director of Financial Aid

Nancy Tate completed the introductions by recognizing Dr. Alan Bearman, Dean of University Libraries.

IV. Approval of the Minutes of the May 11, 2010 General Faculty Meeting.

It was moved and seconded to approve the minutes of the May 11, 2010 General Faculty Meeting. Motion carried.

V. Unfinished Business

A. General Education Proposal

Kathy Menzie addressed the agenda item, stating it had received broad discussion and input from faculty during the last academic year.

It was moved and seconded to return the proposal to the Academic Affairs Committee to be submitted later as a complete proposal through the Faculty Senate and then the General Faculty. Various members of the faculty spoke both for and against the motion.

The question was called. The vote to call the question passed.

The motion was defeated.

It was moved and seconded to divide the question. A friendly amendment agreeable to the mover and second of the original motion was made to consider all parts except 2 and 3 (which would be combined) individually. The motion to divide the motion was defeated.

It was moved and seconded to accept the proposal as submitted with the agenda. Comments were made concerning Item 3, Global Citizenship, Ethics and Diversity and the Communication Skills outcomes. The work of the General Education AdHoc Committee was acknowledged.

The question was called. The vote to call the question passed.

The motion to approve the agenda item passed.

VI. New Business

A. Proposal to Amend Faculty Handbook on Voting Status of Lecturers

Dr. Prasch indicated the proposal was to address inconsistencies.

It was moved and seconded to approve the item as submitted with the agenda.

The motion carried.

VII. Announcements:

The first faculty development workshop will be held on Sept. 10. It is a workshop on the promotion and tenure process.

Mabee Library will be sending a survey to all faculty late September and asked that faculty watch for and complete the online survey.

Apeiron is scheduled for April 22, 2011.

Twenty scholarships of \$1,000 are available to students who volunteer for the literacy program. Faculty members should encourage interested students to contact Dr. Rick Ellis.

IX. Adjournment: The meeting adjourned at 4:34 p.m.

Respectfully submitted,

Pat Munzer
Secretary to the General Faculty