

**Washburn University of Topeka
Board of Regents
Agenda**

**Business Meeting: 4:00 p.m. Bradbury Thompson Alumni Center, Forum Room
Board Only Dinner: 6:00 p.m. Bradbury Thompson Alumni Center, Baker Conference Room
Wednesday, 2/1/2012
4:00 - 6:00 PM CT**

I. Call to Order Presented By: Chairperson Klausman

II. Roll Call

- A.**
 - Mr. Buntin
 - Mr. Klausman
 - Mr. Lykins
 - Mr. Moses
 - Ms. O'Toole
 - Mrs. Parks
 - Mr. Sneed
 - Ms. Sourk
 - Mr. Storey

III. Approval of Minutes of past meeting(s)

- A. Minutes of December 9, 2011 meeting**
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IV. Officer Reports

- A. Chair's Report**
- B. President's Report**
- C. Committee Report(s)**
- D. Treasurer's Report**
 - 1. Liquidated Claims approval - December 2011**
 - Liquidated Claims - December 2011 - Page 10*

V. New Business

- A. Consent Agenda**
 - 1. Washburn University Policies, Regulations and Procedures Manual: 1) Social Media and 2) Harassment**
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 - 2. Honorary Degree Candidates**
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- B. Action Items**
 - 1. Proposed New Degree - Doctorate of Nursing Practice**
 - Doctorate of Nursing Practice - Page 16*
 - 2. Bachelor of Science in Nursing Curriculum Revision**
 - BS Nursing Curriculum Revision - Page 18*

3. Proposed New Degree - Master of Health Sciences in Health Care Education

Master of Health Sciences in Health Care Ed Proposal - Page 19

4. Proposed New Degree - Master of Arts, Human Services

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5. Proposal for Awarding Additional Master's Degrees in Education

Additional Masters in Education - Page 23

6. Washburn Tech TRAC-7 Lease Agreement

TRAC-7 Lease Agreement - Page 24

**WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
December 9, 2011**

I. Call to Order

Vice Chairperson Parks called the meeting to order at 4:05 p.m. in the Kansas Room of the Memorial Union on the Washburn University campus.

II. Roll Call

Present were: Mr. Bunten, Mr. Lykins, Mr. Moses, Ms. O'Toole, Mrs. Parks, Mr. Sneed, Ms. Sourk and Mr. Storey.

III. Approval of Minutes of the November 11, 2011 meeting.

It was moved and seconded to approve the Minutes of the November 11, 2011 meeting. Motion passed.

IV. Officer Reports

A. Chair's Report

There was no Chair's report.

B. President's Report

President Farley said Chairperson Klausman was unable to be at the meeting due to a flight delay. Dr. Farley reported the School of Business had four students who placed fourth in the 2011 Fall Foundation Business Simulation Challenge, which he stated is an international online competition with entrants from more than 280 universities on five continents.

President Farley announced that Floyd Davenport will join Washburn University January 1, 2012 as its Chief Information Officer, and introduced Mr. Davenport who was in attendance at the meeting.

Dr. Farley announced fifty-two Washburn University graduate and undergraduate students were inducted into the Phi Kappa Phi national honor society which recognizes students for their academic excellence. He said those elected to membership included juniors in the top 7.5% of their class and seniors in the top 10% of their class, along with outstanding graduate students, faculty, professional staff and alumni.

President Farley made note that the Mulvane Art Museum's Art Lab was featured in this month's special anniversary edition of the Topeka Magazine and stated also the Mulvane received a \$10,000 grant from Challenge America, a national endowment for the arts, for two exhibits, an industrial exhibit called *Industrial Nature* and a Japanese exhibit called *Ichi-Mai Ori*, featuring what is commonly known as origami.

President Farley reported he attended the first giveaway from the Recycled Rides program at Washburn Institute of Technology, along with Regent Bunten, and said the ceremony drew a large crowd and the family that received the car was quite grateful.

Dr. Farley announced Vespers will be held at 4:00 p.m. Sunday, December 11, 2011 and that KTWU will record, edit and rebroadcast the performance.

He also invited all to attend the fall commencement ceremony December 16, noting that the Sibberson awards ceremony will be held immediately before commencement.

Regent Storey announced he couldn't remain for the full meeting so he wanted to bring up a couple items at this time. He made a motion to formally recognize Coach Bob Chipman for his 700 wins with a resolution, which was seconded and passed. He made a motion to formally recognize Coach Schurig for his 300 wins with a resolution, which was seconded and passed. Regent Moses then requested recognition for Washburn University quarterback Dane Simoneau for making the final three for the Hartland Hill award. A motion was made by Regent Storey for a resolution for this recognition as well. Motion passed.

C. Committee Report(s)

1. Budget/Finance Committee

Regent Lykins reported on the November 30, 2011 Budget/Finance Committee meeting, stating there was also a follow up meeting of the Budget/Finance Committee of December 7, 2011. He said the only vote of the committee was to recommend to the full Board of Regents a salary adjustment for faculty and staff of 1.95% for cost of living and 1.0% for merit increases for fiscal year 2013, which will begin July 1, 2012. Regent Lykins made a motion that the Board approve of the proposed salary adjustment based upon data presented at the November 30, 2011 meeting where tuition was discussed and student representatives spoke to potential tuition increases; and on employment market data provided. Regent Lykins reported that voting on the adjustment pending funding would allow time for faculty and staff evaluations to be performed during the spring semester before faculty leave the campus. The motion was seconded.

Regent Storey voiced concern with the motion and stated the Board should wait for the data on the funding in the coming year before approving any increases, further expressing that the stated cost of the proposed increases would be approximately \$1.8 million with no specific information on how the increase would be funded. Regent Storey said that, while there has been discussion of tuition increases, this is not a certainty and suggested the Board should not rely upon the possibility of tuition increases to approve faculty and staff salary increases.

Regent Bunten expressed his shared concern for the approval of faculty and staff salary increases and said he did not see a reason to make a commitment to FY2013 without the data on funding of the proposal.

Regent Lykins stated part of the recommended increase for faculty and staff salaries would come from a tuition increase just as it has for many years.

There was discussion of possible tuition increases and Regent Bunten expressed concern for the debt load students are carrying as they leave the University

Regent Bunten then made a substitute motion that the Board defer making a decision on faculty and staff increases until at least April 1.

Regent Moses stated he appreciated the concerns of Regents Bunten and Storey and added he has always insisted on a balanced budget. He recognized the student leadership last year had asked for a tuition increase greater than what was requested by Dr. Farley and his administrative team. Regent Moses stated he is confident the data to support a balanced budget will be presented with the budget proposal.

Regent Lykins said he agreed with Regent Storey that this issue had not come up this early in the last three years while he has been on the Board because there have been no raises given in the last three years, but pointed out the last time an increase was given it was presented to the Board in January. He stated that every Regents institution in the state will be giving increases this coming year except Emporia State University, stating this was because Emporia State University was in the search for a president. He stated that if there is no money for the increase, it will have to be rescinded but until then the Board should let the employees know they will be getting an increase as long as there is money. Regent Lykins expressed concern with the salaries paid to some employees referring to the data which was provided to the Board of Regents earlier in the year indicating some employees are paid less than any of their Regents institution counterparts.

Regent Sourk said that the academically high standard at Washburn was the reason she chose the school. She stated those in higher education that will look for other jobs will do so now because this is the recruiting season. She said data shows lower salaries at Washburn than at the other Regents institutions and she expressed concern over this trend.

Regent Storey again expressed concern over passing a motion without the specific funding for it in place. He said he believed the Regents institutions will not know until May whether they will get what they are requesting from the Kansas Board of Regents.

Regent Lykins stated tuition at the Regents institutions will go up as it has every year for the last 7 years he has been on the Kansas Board of Regents and the student representatives of all institutions have been present and voiced their support each year for the increase because they all want to see their institutions stay strong and keep high quality professors. He said employees at the institutions will receive the increases requested regardless of what the legislature does this session. He noted that the requested increase is not very much but will help the Washburn family.

Regent Sourk also said if the Board continues to delay an increase as over the last three years, the difference between Washburn and the other institutions will become much greater which will require the Board to find even more funding later to be competitive in the marketplace.

Regent Moses asked what the impact would be if the Board should choose to delay the decision, noting Fiscal Year 2013 begins July 1, 2012. Dr. Farley said if the Board waits until April, all of the evaluations that need to be in place would need to be done before faculty leave in the spring, which leaves a very short timeline.

Regent O'Toole asked when the budget is normally passed, to which President Farley responded the administration normally presents it at the May Board meeting.

The Board voted on the substitute motion. Regents Storey and Bunten voted in favor of the motion while Regents Sourk, Sneed, O'Toole, Lykins, Moses and Parks opposed the motion. The Board then voted on the original motion to approve the recommended increase. Regents Lykins, Sneed, Sourk, Moses, O'Toole and Parks voted in favor of the motion and Regents Storey and Bunten opposed the motion. Motion passed.

Regent Storey left at 5:00 p.m.

2. Audit Committee

a. Fiscal Year 2011 Audit Report

Mr. Kaleb Lilly from Rubin Brown presented the Fiscal Year 2011 Audit Report and asked if there were questions.

Regent Parks asked for clarification about the finding regarding the federal regulation requirement on students get exit counseling when students leave the institution. Mr. Lilly explained students are notified currently of exit counseling upon indication of graduation but some students were not given exit counseling because there had been no mechanism in place to catch students that finished academic requirements after the normal graduation date. He said the University is putting mechanisms in place to capture these students so exit counseling is given timely. Mr. Lilly said the finding is not overly concerning.

Regent Moses made a motion to accept the Fiscal Year 2011 Audit. Motion passed.

D. Treasurer's Report

It was moved and seconded to accept the Treasurer's Report: **1. Depository Security Transactions, 2. Liquidated Claims Approval - October 2011, and 3. Liquidated Claims Approval - November 2011.** Motion passed.

Vice President for Administration and Treasurer, Rick Anderson, recognized and thanked Elliott Haugen for his service to the University.

V. New Business

A. Consent Agenda

It was moved and seconded to approve the Consent Agenda. Motion passed.
As approved by action of the Board:

1. Policies

a. Modification of Faculty Handbook Section One. VII. D. 9. - University Program Review Committee

Faculty Handbook modifications to Section One. VII. D. 9. – University Program Review Committee as outlined in the agenda item;

2. Personnel

a. Voluntary Phased Retirement: Dr. Gary Forbach

voluntary phased retirement of Dr. Gary Forbach for academic years 2012-13, 2013-14 and 2014-15 effective August 1, 2012 and ending at the end of summer term 2015 as outlined in the agenda item;

b. Faculty/Staff Personnel Actions

hire Keith Farwell as Program Director of Diagnostic Medical Sonography/Lecturer of Allied Health for 2011-2012 academic year at an annual salary of \$66,000; and, change Becky Dodge to Program Director of Radiation Therapy/Lecturer of Allied Health at an annual salary of \$74,800;

3. **Washburn University Policies, Regulations and Procedures Manual**
the addition of Subject BB. Computing and Information Technology Resources to the Washburn University Policies, Regulations and Procedures Manual.

B. Action Items

1. Expenditures over \$50,000

a. Training Systems Equipment for Washburn Institute of Technology

Vice President for Administration and Treasurer, Rick Anderson, stated this is funded by the TRAC-7 grant. It was moved and seconded to approve. Motion passed.

b. Replacement of Fixed Seating in Georgia Neese Gray Theatre, Garvey Fine Arts Center --Project #C07002

Vice President for Administration and Treasurer, Rick Anderson, said the funding source was from 2006-2007. It was moved and seconded to approve. Motion passed.

c. Distributed Reporting Solution

Vice President for Administration and Treasurer, Rick Anderson, stated this software will assist with obtaining reports from the ERP software system. It was moved and seconded to approve. Motion passed.

d. High Intensity LED Lighting System for the KTWU Broadcast Tower

Vice President for Administration and Treasurer, Rick Anderson, reported the daytime tower lighting system has had issues with lights going out often and each time tower crews must be hired to climb the tower and replace the lights causing significant disruption to the system. He stated this is a compliance concern as well. Mr. Anderson stated this high intensity LED system would use less energy and be more reliable. It was moved and seconded to approve. Motion passed.

2. Governance Structure of the School of Law

President Farley said the Law School had operating processes in place that needed updating as the School changed some of their processes. He asked Tom Romig, Dean of the School of Law to explain the changes. Dean Romig said eight committees were deleted as they were no longer needed, and five committees were added, so the new document reflects the current structure. He further stated it had not been revised since 1997. It was moved and seconded to approve. Motion passed.

C. Information Item(s)

1. Report of Purchases between \$25,001 and \$50,000

award of contracts to: Senne & Company, Inc. in the amount of \$30,036.00 for flooring, ceiling & light fixture replacement in Henderson; and CoachComm in the amount of \$38,126.00 for headset telecommunication system for Athletics Department.

**2. Economic Contribution of Washburn University to the State of Kansas
Presented By: Tom Ellis, Washburn University Foundation**

Tom Ellis, Washburn University Foundation, presented the report on the economic contribution of Washburn University to the City of Topeka, Shawnee County, and the northeast Kansas region.

The meeting adjourned 5:41.

Lisa R. Jones
Secretary, Board of Regents

Agenda Item No. IV. D. 1. Washburn University Board of Regents

SUBJECT: Liquidated Claims Approval – December 2011

DESCRIPTION: Attached is the list of claims processed for the month of December, 2011 by fund, and a summary of all claims by fund is detailed below. The payroll claims will be presented to the Board of Regents for review at the February 1, 2012 meeting through the Chairperson.

To the best of my information and belief, I certify that the liquidated claims submitted in this transmittal are in compliance with all applicable laws and University policies.

Rick Anderson, Vice President for Administration & Treasurer

WASHBURN UNIVERSITY		Total Claims
Fund #	Fund Name	
1.	General Fund	\$1,937,866
2.	Debt Retirement & Construction Fund	-0-
3.	Building and Construction Fund	62,413
4.	Endowment Fund	-0-
5.	Student Loan Fund	2,350
7.	Tort Claim Fund	34,591
8.	Restricted and Agency Fund	633,735
9.	Plant Fund	-0-
10.	Smoothing Fund	-0-
12.	Capital Improvement	-0-
13.	Government and Research Fund	84,027
	Sub-Total	2,754,982
	Payroll	2,950,379
	Payroll Withholding ACH Transactions	2,354,167
	*Wire Transfers (Investments)	-0-
	Total	\$8,059,528

WASHBURN INSTITUTE OF TECHNOLOGY		
1.	General Fund	\$165,065
3.	Building and Construction Fund	29,888
5.	Student Loan Fund	-0-
8.	Restricted and Agency Fund	1,135
13.	Government and Research Fund	19,823
	Sub-Total	215,911
	Payroll	248,414
	Payroll Withholding ACH Transactions	131,086
	Total	\$595,411

Date

Jerry B. Farley, President

Agenda Item No. V. A. 1.

Washburn University Board of Regents

SUBJECT: Washburn University Policies, Regulations and Procedures Manual: 1) Social Media and 2) Harassment

DESCRIPTION:

1) Below is a new policy for the use of social media on official Washburn University accounts. This policy establishes parameters for the use of social media in official university business and requires the administration adopt regulations governing the development and maintenance of accounts. The policy is proposed to be placed in Subject A. General Topics of the Washburn University Policies, Regulations and Procedures Manual.

Subject A. General Topics

11. Social Media.

11.1 Purpose. To set forth policies for the creation and management of official Washburn University social media accounts/sites, as well as for proper content published and shared using these accounts. An official Washburn University social media account/site is one which carries the official university brand and speaks on the behalf of the University. This policy does not address the personal use of social media services by faculty, staff or students when not acting on behalf of the University. The University encourages the use of social media to strengthen its connection with current and future students, parents, alumni, donors, Employees, and the community.

11.2 Establishment of Regulations. The Administration shall establish regulations and procedures governing the development and maintenance of social media sites such as, but not limited to, FaceBook, Twitter, YouTube, and blogs, which are used to further the University's mission.

11.3 Permitted Participants. University Departments, University Groups, Employees, and Students are permitted to use social media sites within the established regulations.

2) Below is the revision to the Sexual Harassment and Harassment policies included in Subject A. General Topics of the Washburn University Policies, Regulations and Procedures Manual. This revision updates the current information found in the WUPRPM. Specific language underlined below is being added to clarify and to emphasize the responsibility that action must be taken in these situations.

Subject A. General Topics

2. Sexual Harassment and Harassment Policy.

2.1 Responsibility. All individuals must be allowed to pursue their activities at the University free from sexual harassment, unwelcome sexual advances and sexual violence. Such conduct will not be tolerated. All individuals must be allowed to pursue activities at the

University free from harassment based on color, race, religion, age, national origin, ancestry, disability, sex, marital or parental status, genetic information, sexual orientation or gender identity. Responsibility for maintaining a harassment free campus environment rests with all Employees and Students, and others while on the University campus or involved in University-sponsored activities. Any faculty member, or individual in an Administrative Position, or supervisor position who becomes aware of sexual harassment on campus or during University-sponsored activities must take steps to prevent its continuation and must report the matter to the Equal Opportunity Director. Failure to do so is a violation of this policy. Any Employee who becomes aware of sexual harassment on campus or during University-sponsored activities should report the matter to the Employee's supervisor and/or the Equal Opportunity Director.

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION:

President Farley recommends the Board of Regents approve the policy on Social Media and the revision to the Sexual Harassment and Harassment policies of the Washburn University Policies, Regulations and Procedures Manual.

Date

Jerry B. Farley, President

Agenda Item No. V. A. 2.
Washburn University Board of Regents

SUBJECT: Honorary Degree Candidates

DESCRIPTION:

The Honorary Degree Committee, after careful review, submits for approval the following candidates to receive Honorary Degrees at the 2012 Spring Commencement ceremonies:

The Honorable Christel E. Marquardt	Doctor of Law
Brigadier General Deborah S. Rose	Doctor of Public Service

FINANCIAL IMPLICATIONS:

The Honorary Degree Program is included in the University's commencement budget. No additional funds are required.

RECOMMENDATION:

President Farley recommends that the Board of Regents approve the awarding of the two Honorary Degrees.

Date

Jerry B. Farley, President

THE HONORABLE CRISTEL E. MARQUARDT

The Honorable Cristel Marquardt began her professional career at age 19 after completing two years at the Concordia Teachers' University in River Forest, Illinois. She received a bachelor of science in elementary education from Missouri Western State College in St. Joseph, Missouri. After teaching in Tigerton, Wisconsin, she entered the Washburn School of Law and graduated in 1974 as one of six women in a graduating class of 189 students. While at the School of Law, she served as managing editor of the *Washburn Law Journal*.

Judge Marquardt worked for the Topeka law firm of Cosgrove, Webb & Oman from 1974 to 1986, and was then named a partner at Palmer, Marquardt & Snyder. In 1991 she worked at Levy & Craig law firm in Kansas City and then established Marquardt & Associates LLC in Fairway, Kansas, prior to her appointment to the Kansas Court of Appeals by Governor Kathleen Sebelius. Her legal career focused primarily in the areas of labor and employment law and she has represented both companies and individuals in employer-employee disputes.

Judge Marquardt was a member of the Washburn Board of Regents from July 2007 through June 2011, and served as chairwoman during the 2011 fiscal year. She was a member of the Law School's Board of Governors, and served as vice president, president, and past president of the School of Law Alumni Association.

Judge Marquardt has been a lecturer on legal issues for the American Bar Association, Kansas Bar Association, Kansas Trial Lawyers, Kansas Municipal Attorneys, Kentucky Bar, Louisiana Bar, Washburn University, Missouri Western University, Kansas Women Attorneys, and the Menninger Foundation. She served as the first woman president of the Kansas Bar Association from 1997 to 1998. She served on numerous committees of the American Bar Association, has been a member of its Board of Governors, served in its House of Delegates since 1988, was a state delegate from 1995 to 1999, and is currently serving as a state delegate. She also volunteers on the Topeka Symphony and many other civic organizations.

Judge Marquardt received the Distinguished Service Award from the School of Law in 2002, one of four women who have been selected to receive the award since its inception. In 2004 she received the Washburn University Alumni Association Distinguished Service Award.

Judge Marquardt has been a loyal supporter of Washburn University and the School of Law. It is recommended she receive the Honorary Doctor of Law at the May 2012 Commencement ceremonies.

BRIGADIER GENERAL DEBORAH S. ROSE

Brigadier General Deborah Rose received a Bachelor of Science in Nursing from Washburn University in 1982. She received a Master of Science in Nursing from Wichita State University in 1989.

General Rose entered military service with a direct commission into the Nurse Corps in March 1983, where she remained until 1994 when she was requested to take on a crucial leadership role. She was the 190th Service Flight Commander and transformed the organization to one of the finest in the Air National Guard. She served in assignments with progressively

more responsibility in the 190th Air Refueling Wing. During Desert Shield, she deployed to Saudi Arabia where she served as a nurse. Pre-Operation Iraqi Freedom, she deployed to Turkey as the leader of an aerial refueling base bed-down team. She became the highest-ranking female in the Kansas National Guard when she was promoted to the rank of colonel in 2002, and upon her promotion to brigadier general in 2007 was also the first female to achieve that rank in the Kansas National Guard. As brigadier general, she was the Assistant Adjutant General-Air, Kansas National Guard. She also served as the Director, Joint Force Headquarters, Kansas National Guard and was responsible for the integration of the Kansas Army and Air National Guard forces for homeland security, and for the command of the Joint Task Force-Kansas.

During her distinguished military career, General Rose received numerous major awards and decorations including the Meritorious Service Medal, Air Force Commendation Medal, Air Force Achievement Medal, National Defense Service Medal, Global War on Terrorism Service Medal, Military Outstanding Volunteer Service Medal, the Kansas National Guard Association of Kansas Meritorious Service Award, and the Kansas National Guard Service Medal.

General Rose is a member of the National Guard Association of the United States, the National Guard Association of Kansas, the American Nurses Association, Nurses Association of Kansas, and Nurses Organization of Veterans Affairs. She served as president of the National Guard Association of Kansas from 1997 to 1998, and chairperson of the Kansas National Guard Hall of Fame Board of Governors from 1999 to 2004. She served as president for the Young Women's Christian Association of Topeka Board of Directors from 2007 to 2009 and was on the Stormont Vail Foundation Board of Directors in 2009. She was an adjunct professor at both St. Mary's of the Plains School of Nursing and the University Of Kansas School Of Nursing.

General Rose was the Washburn University School of Nursing Alumni Fellow in 2007. She was a keynote speaker at the annual Washburn Women's Alliance luncheon and a donor for that scholarship. She was a guest speaker in the IS100 courses and shared her story with, and inspired, students to persevere and obtain an education.

General Rose was changed by her education experience at Washburn and has dedicated her life to serving others in her state and country. She is a proven leader receiving recognition throughout her career and has been a pioneer in moving forward the role of women as military leaders. It is recommended she receive the Honorary Doctor of Public Service at the May 2012 Commencement ceremonies.

Agenda Item No. V. B. 1.

Washburn University Board of Regents

SUBJECT: Proposed New Degree - Doctorate of Nursing Practice

DESCRIPTION:

Curriculum

- The emphasis on the DNP program will be the enhancement of the breadth and depth of clinical knowledge coupled with information on fundamental business practices to enhance the opportunities for the establishment of independent advanced nursing practice.
- The Post-Masters DNP curriculum is 44 credits for the master's prepared nurses who have obtained NP certification and 69 credits for those master's prepared nurses without NP certification. The curriculum builds upon the MSN program. The Post-Master's program will be available to those family or adult nurse practitioners who are seeking a terminal practice doctorate degree as well as MSN prepared nurses who are not APRNs but wish to complete the curriculum to be eligible to be certified as a family or adult nurse practitioner.
- The BSN-DNP curriculum is 73 credits and is designed to educate a BSN-prepared nurse for a role as an advanced practice nurse who is eligible for national certification as a family nurse practitioner with a practice doctorate degree.
- There is a strong emphasis on entrepreneurship within the DNP program. DNP students may earn up to 15 credits which can be applied to an MBA degree from the School of Business at Washburn University.

Internal Resources

- Library resources currently exist to provide support for clinically-focused doctoral students with the necessary information resources to adequately perform evidence-based practice analyses.
- The School of Business supports the interdisciplinary focus of the DNP project and is willing to deliver those courses required for an entrepreneurship focus within the DNP program.
- The number of nursing faculty with doctoral preparation continues to grow, allowing for an adequate number of faculty with the appropriate academic credentials to support a practice-doctorate program.

Financial Analysis

- Pro Forma report indicates a need for adequate funding of the DNP program for the first three years of the start of the program due to the small number of students projected to be admitted in the first three years.
- If student admissions are increased in years 3, 4, and 5 to total approximately 50 new admissions each year, revenues will continue to increase annually to help offset the expenses.

Market Dynamics

- The American Association of Colleges of Nursing supports the establishment of doctoral preparation for advanced practice nurses by 2015.
- Over 5000 DNP students are currently enrolled in DNP programs in the United States, with projected increases in both numbers of students and programs within the next five years.
- There are only two DNP programs in the state at this time.
- Kansas APRNs and Washburn BSN students report interest in obtaining graduate education, at both the Masters' and Doctoral level.

Proposed Effective Date: Fall 2012

FINANCIAL IMPLICATIONS:

One additional faculty member, additional secretarial support, and additional operating expenses will be required in FY13. Two additional faculty members and additional faculty dollars will be required for FY14 and beyond. From FY12 through FY15 the program will run at an ever decreasing deficit. By FY16 the program is proposed to be at full operational strength and at maximum enrollment capacity and operating in a revenue-generating mode. The details of the pro forma are included in supporting documentation along with the details of the program description.

RECOMMENDATION:

President Farley recommends the Board of Regents approve the creation of the Doctorate of Nursing Practice degree.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 2.

Washburn University Board of Regents

SUBJECT: Bachelor of Science in Nursing Curriculum Revision

DESCRIPTION:

A comprehensive revision of the pre-licensure (BSN) curriculum is proposed to comply with the 2008 standards of the School of Nursing's accrediting agency, the American Association of Colleges of Nursing.

- The proposed BSN curriculum will meet the 2008 *Essentials of Baccalaureate Education for Professional Nursing Practice* as required by the American Association of Colleges of Nursing.
- Informatics, leadership, quality, safety, and effective communication are strong themes in the proposed BSN curriculum.
- The total number of hours required for prerequisite courses has not changed from the existing BSN curriculum to the proposed curriculum.
- Changes in the prerequisite courses include the addition of pathophysiology as a prerequisite requirement for admission to the nursing program, and the deletion of Introduction to Physics as a prerequisite.
- The total credits required for the revised BSN program are 122-124.
- Didactic and practicum courses have been combined in the new curriculum.
- All technical skills courses have been integrated into the major practicum courses which will allow students to develop mastery in technical skills required of any BSN graduate.

Proposed Effective Date: Fall 2012

FINANCIAL IMPLICATIONS:

- The nursing faculty have the required knowledge and expertise to carry out the proposed baccalaureate changes as noted in such areas as informatics, leadership, and quality and safety.
- Adequate clinical resources will continue to be a focus of the faculty and administration as the proposed changes are enacted.

RECOMMENDATION:

President Farley recommends the Board of Regents approve the curricular changes to the Bachelor of Science in Nursing degree.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 3.

Washburn University Board of Regents

SUBJECT: Proposed New Degree - Master of Health Sciences in Health Care Education

DESCRIPTION:

Market Demand

- Unique Master's program offering for health care educators
- 2011 market analysis identified strong potential student and employer support
- Graduate degree option will attract new students to Washburn University
- Health care education major will address acute shortage in allied health faculty

Internal Resources

- Library resources identified along with projected new resources.
- Increase credit hour enrollment projections included.

Financial Analysis

- Financial implications are based on conservative estimates of student enrollments, current graduate credit hour rate, and existing resources.
- Existing faculty have been identified and new (replacement) faculty expectations are outlined.

Curriculum

- 36 credit hour program that is offered online.
- Health care education major to meet regional, state and national needs.
- Curriculum is developed.

Proposed Effective Date: Fall 2012

FINANCIAL IMPLICATIONS:

The proposal calls for one additional faculty member prior to program implementation. Projections include admission of ten students the first year, fifteen students the second year, and 20 students the third year. Based on the current financial structure of the University the new program is anticipated to have provided a cumulative net revenue of \$998,554 between FY13 and FY17.

RECOMMENDATION:

President Farley recommends the Board of Regents approve the new Master of Health Sciences in Health Care Education degree.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 4.

Washburn University Board of Regents

SUBJECT: Proposed New Degree - Master of Arts, Human Services

DESCRIPTION:

The Master of Arts (MA) in Human Services is an innovative program designed to respond to and meet the need for graduate educational opportunities locally, regionally, and nationally. Washburn University is a natural provider for this program due to the success of its existing undergraduate human services program. With more than 30 years of history, the Department of Human Services at Washburn University has established itself as *a leader in human services education*.

Kansas State University, in the School of Family Studies and Human Services, has the only human-services-related graduate program in the state. Kansas State's program centers course work on individual and family development issues. The proposed Washburn University graduate program in human services will focus its coursework on meeting the new requirements established in the State of Kansas under the new licensure law for practice as a Licensed Clinical Addiction Counselor. There is only one other Kansas higher education institution, Emporia State, through its Rehabilitation Counseling Department, which offers addiction studies at the graduate level. The department of Human Services at Washburn University has 30 plus years of experience providing education in the field of addiction counseling.

The proposed MA in Human Services degree is designed to directly support the stated mission of Washburn University to be of service to the state and region through the presentation of a high quality graduate program that provides educational opportunities for the adult learner who seeks career advancement. In Kansas, as elsewhere, for example, the average hourly minimum wage offered by employers steadily increases with the educational requirements of the position. Occupations requiring an advanced degree, such as a master's or doctorate, were offered the highest average minimum wage at \$35.62 per hour (*2010 Kansas Economic Report*, Kansas Department of Labor). The projected growth for "Health Care and Social Assistance" from 2008-2018 is 24.4%, with an average of 2.0% per year or twice the rate of all employment (.09%).

Additionally, the MA in Human Services graduate program will provide a new arena in which Washburn University can serve as a valuable community, state, and national resource. Due to the well-established reputation of the Department of Human Services, the opportunity exists for faculty and students to interact with a multitude of agencies not only in Topeka and Kansas but also nationally and internationally.

Proposed Effective Date: Fall 2012

FINANCIAL IMPLICATIONS:

One additional faculty member and additional adjunct money, and small graduate student stipends will be required to implement this program. The projected annual enrollment will be 20 full-time students. The total cost of the program for the first year is estimated at \$76,000. Program generation the first year is estimated at \$142,560 with 20 full-time students. Total gain (revenue minus costs) is estimated at \$66,560. For each year of the program, projected over at least 5 years, the breakeven cost point is only 6-8 full-time enrolled students.

RECOMMENDATION:

President Farley recommends the Board of Regents approve the Master of Arts in Human Services degree.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 5.
Washburn University Board of Regents

SUBJECT: Proposal for Awarding Additional Master's Degrees in Education

DESCRIPTION:

The intent of this proposal is for Education graduate students after receiving, for example, a M.Ed. in Building Leadership to be allowed to return to the Department of Education to earn a different M.Ed., for example, in Reading. Other institutions in our area which allow their students to obtain additional Master's degrees in Education at their university are as follows: The University of Kansas, Kansas State University, Fort Hays State University and Pittsburg State University. The Washburn University degrees will be named in the following manner: M.Ed. in ____ (topic, such as, District Leadership, Adaptive Special Education, etc.). The department originally submitted this proposal to The University Graduate Committee in 2008 and it was approved by the University Graduate Committee on October 28, 2011. See attachments for the current graduate education program plans.

Rationale: This proposal will assist Washburn in retention and recruitment in our graduate programs and bring them in line with policies at other Kansas universities.

Proposed Effective Date: Summer or Fall semester 2012

FINANCIAL IMPLICATIONS:

None. This proposal simply divides the currently existing concentrations in the single Master of Education degree into multiple Master of Education programs.

RECOMMENDATION:

President Farley recommends the Board of Regents approve the creation of multiple Master of Education degrees in specified disciplines.

Date

Jerry B. Farley, President

Agenda Item No. V. B. 6.
Washburn University Board of Regents

SUBJECT: Washburn Tech TRAC-7 Lease Agreement

BACKGROUND:

In October 2011, Washburn was awarded a \$19.6 million grant from the U.S. Department of Labor to create a consortium among Washburn Tech and six other community colleges and technical schools to develop new and better workforce programs. Washburn is the lead institution in the consortium and will implement the Trade Adjustment Assistance Community College and Career Training Grant (TRAC-7). Washburn Tech will develop and expand the Advanced Systems Technician Program as their signature program.

DESCRIPTION:

In order to accommodate the expansion of the Advanced Systems Technician Program, more space is needed for equipment and classroom training facilities. After visiting and evaluating various locations the administration determined the most suitable location to be Building 622, Topeka Air Industrial Park, at Forbes Field. The proposed lease agreement with the MDC Topeka, LLC includes approximately 17,580 square feet of building space. The lease is for a term of 33 months, beginning on February 1, 2012 and ending on October 31, 2014. The TRAC-7 Grant has resources available to address the equipment and training improvements for this signature program. Rent for the property for the grant period will be at a reduced rate of \$2.75 per square foot, resulting in a monthly rental cost of \$4,028.75. Rent for the entire lease term will be \$132,949.

FINANCIAL IMPLICATIONS:

The lease amount of \$132,949 will be paid entirely through TRAC-7 Grant funds.

RECOMMENDATION:

President Farley recommends the Board of Regents authorize the administration to enter into a lease agreement with MDC Topeka, LLC, to lease the property described as Building 622, Topeka Air Industrial Park, Topeka, Kansas, in the amount of \$132,949.

Date

Jerry B. Farley, President