

**WASHBURN UNIVERSITY OF TOPEKA  
BOARD OF REGENTS  
MINUTES  
November 14, 2008**

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**I. Call to Order**

Chairperson Storey called the meeting to order at 4:00 p.m. in Room 327 at the School of Law on the Washburn University campus.

**II. Roll Call**

Present were: Mr. Blair, Mr. Bunten, Mr. Lagerberg, Mr. Lykins, Mrs. Parks, Mr. Roth, Mr. Storey, and Mrs. Warren.

**III. Approval of Minutes of the September 19, 2008 meeting as mailed.**

It was moved and seconded to approve the Minutes of the September 19, 2008 meeting as mailed. Motion passed.

**IV. Officer Reports**

**A. Chair's Report**

There was no Chair's Report.

**B. President's Report**

There was no President's Report.

**C. Committee Report(s)**

**1. Audit Committee**

Mr. Lagerberg reported on the Audit Committee which received and accepted the preliminary audit report following a presentation by the auditor. The final audit report will be presented for approval at the next meeting of the Board of Regents.

**2. Budget/Finance committee**

Mr. Roth reported the Budget/Finance Committee met prior to the Regents meeting. Budget reductions were the topic of discussion.

**D. Treasurer's Report**

It was moved and seconded to approve the Treasurer's Report. Motion passed.

**1. Depository Security Transactions**

**2. Public Fund Investments – September 2008**

3. **Liquidated Claims Approval–KAW AREA TECHNICAL SCHOOL–Jul/Aug. 2008**
4. **Liquidated Claims Approval – September 2008**
5. **Liquidated Claims Approval – October 2008**
6. **Quarterly Report for Quarter ended September 30, 2008**

V. **New Business**

A. **Consent Agenda:**

It was moved and seconded to approve the Consent Agenda. Motion passed.

Approved by action of the Board:

1. **Deadline For Requesting Medical Withdrawal**  
the addition of a deadline for submission of a medical withdrawal to the existing policy as outlined in the agenda item;
2. **Faculty/Staff Personnel Actions**  
hire for FY'09: Klaus Ladstaetter, Visiting Assistant Professor of Philosophy, 9-month, Spring and Fall 2009 at an annual salary of \$40,000; and Daniel Najera, Lecturer of Biology, 9-month, Spring 2009 at an annual salary of \$35,000;
3. **Report of Purchases between \$25,0001 and \$50,000**  
award of contract to: Ed Bozarth Chevrolet in the amount of \$28,130.00 for the purchase of two pickup trucks for Facilities Services; Professional Video Supply in the amount of \$38,479.45 for Teleprompter Equipment for Digital Cameras at KTWU; IBM Corporation in the amount of \$26,588.29 for renewal of IBM Maintenance Support contracts; Honeywell, Inc. in the amount of \$38,987.00 to provide HVAC upgrades and controls for Benton Hall; Trans Texas Tennis, Inc. in the amount of \$29,845.00 to resurface tennis courts; Associated Insulation, Inc. in the amount of \$25,325.00 for asbestos abatement in Whiting Fieldhouse; Bob Florence Contractor, Inc. in the amount of \$47,936.00 to remodel the third floor Law Library; Samco, Inc. in the amount of \$26,980.00 to provide and stall back-up A/C system for Bennett Computer Center; McPherson Contractors, Inc. in the amount of \$44,794.00 for Change Order No. 001 – Whiting Renovation Project; and,
4. **2008 Winter Closing Schedule**  
approve the administrative closing of the University on January 2, 2009.

It was moved and seconded to adjourn. The meeting adjourned at 4:04 p.m.

\_\_\_\_\_/s/  
Respectfully submitted:  
Tom Ellis  
for Kenneth Hackler