

FACULTY SENATE AGENDA ITEM

No. 09-17

**Proposal: The last week of Fall and Spring undergraduate classes will be designated Success Week.** The intent would be to allow time for students to be able to review and prepare for final examinations. Therefore, no student organization registered with the Student Activities & Greek Life Office may hold meetings or sponsor events without the expressed permission of designated staff of SAGL, or the Chair of the department recognizing the student organization, or the Dean.

For academic programs, the following guidelines apply:

- A. Faculty are encouraged to utilize Success Week as a time for review of course material in preparation for the final examination. If an examination is to be given during Success Week, it must not be given in the last three days of Success Week. Assignments worth no more than 10% of the final grade and cover no more than one-fourth of assigned reading material in the course could be given.
- B. Major course assignments (extensive research papers, projects, etc.) should be due the Friday prior to Success Week and should be assigned early in the semester. Any modifications to assignments should be made in a timely fashion to give students adequate time to complete the assignments.
- C. If major course assignments must be given during Success Week, they should be due no later than the Wednesday of Success Week. Exceptions include class presentations by students and semester-long projects such as a project assignment in lieu of a final. Participation and attendance grades are acceptable.

This policy excludes make-up assignments, make-up tests, take-home final exams, and laboratory examinations. It also does not apply to classes meeting one day a week for more than one hour.

All university laboratory classes are exempt from this policy.

Instructors may petition their Dean or Department Chair if they believe the policy “jeopardizes or impairs” their ability to teach.

The Deans and Department Chairs will publicize and monitor this policy each semester.

Submitted: November 12, 2009

Tom Prasch, President

Approved by Faculty Senate: November 20, 2009



# **Dead Week Information**

*Findings by the WSGA Success Week Task Force*

***Kansas Board of Regents Schools currently with Dead Weeks or Dead Days***

5 of 6 (All but Fort Hays State University)

- Kansas State University
- Pittsburg State University
- Emporia State University
- University of Kansas
- Wichita State University

***US News & World Report's "Top 10 in Midwest"***

At least 5 of other 9 colleges in top 10 have a Dead Week or Dead Day Policy in place.

***Group of comparison institutions (Masters Colleges and University (medium programs), public and similar size of enrollment)***

At least 20 of 33 institutions have a Dead Week or Dead Day Policy in place.

***Ivy League schools with Dead Week/Dead Day Policies in place***

At least 7 of 8 - Harvard, Princeton, Cornell, Brown, Columbia, Dartmouth, Penn.

