

**Faculty Senate  
Washburn University**

*Minutes of February 12, 2012  
Kansas Room*

Present: Angel, Arterburn, Averill, Barker, Blank, Dodge, Edwards, Fry, Gabelmann, Gonzalez-Abellas, Isaacson, Kaufman, Kelly, Mazachek, Melick, Menzie, Miller, Morse, Ockree, Pembroke (VPAA), Perret, Pilgram, Roach, Routsong, Sanchez, Schmidt, Sheldon, Wagner, Wohl

- I. The meeting of the Faculty Senate was called to order at 3:32 PM. Steve Angel presiding.
- II. The minutes of the Faculty Senate meeting of November 28, 2011 were approved.
- III. President's Opening Remarks.  
President Angel welcomed members to the first meeting of the spring semester. Angel asked for senators to provide thoughtful discussion on items that would be discussed later in the meeting.
- IV. Report from the Faculty Representatives to the Board of Regents  
Vice President Roach reported on the January meeting of the Washburn BoR. Regents discussed faculty raises and the sentiment was strong, but a couple of regents preferred to wait until budget issues had been settled. All other Regent's institution had received raises, but with the City of Topeka and state workers not receiving raises, they felt that they needed to proceed with caution. President Steve Angel reported on the February meeting at which Dr. Mazachek reported that the WU Endowment had increased by 22%, raising it to 35<sup>th</sup> in the nation for endowment per FTE student. The regents approved the Doctorate of Nursing Practice as well as the Master's proposals and all other programs that had been approved by FS and the General Faculty. The regents also discussed social media and the sexual harassment policy: the later was sent back to committee.
- V. Report from the Units – Report from the Units – Dr. Gillian Gabelmann reported on activities occurring at Washburn Institute of Technology. Dr. Gabelmann told the senators that Wash Tech is very tied to the community with 24 programs that have advisory board members from 140 companies. There are 75 staff members at Wash Tech in 5 divisions: construction, human services, health care, technical and transportation. The student population is approximately 73% Caucasian and represents not only NE Kansas, but also serves students from across the nation, including Georgia and Wyoming. Washburn Tech serves high school students on campus in both ½ day and full-day courses, as well as adult students. Current figures show that 88% of graduates are employed after graduation or go on to further education. Some of their activities include recycled rides, allowing students to work on cars, both mechanically and body work, and presenting them to deserving families. Students are also actively involved with SkillsUSA, and have been having dinners and car detailing opportunities to raise funds for students to attend the state and national conferences and competitions. Washburn Tech has been actively involved with gaining grants, including a workforce solutions grant and their newest grant, the TRAC-7. This 19.6 million dollar grant, in conjunction with Cloud County CC, Dodge City CC, Flint Hills Technical College, Salina Technical College, Garden City CC, and Highland CC will provide stackable credentials for dislocated workers to help them to gain employment in high demand occupations.

VI. Report from the VPAA – Dr. Pembroke reminded Senators that the last General Faculty meeting was recorded and the audio was available on the VPAA website. He also wanted to provide two clarifications: first, the faculty handbook is being visited. Some areas are difficult to interpret with different policies in different places, etc. There are also different definitions within the handbook of instructor, lecturer, probationary period for promotion and tenure, and the definition of faculty is unclear. The committee is trying to identify areas of highest concern, and the committee was formed with Steve Angel representing the faculty senate, as well as other members of faculty and the deans. The second area of clarification had to do with a reference to the Office of Graduate Programs, which is currently listed, but not in existence. Currently, the graduate committee has grown to approximately 25 members with each graduate program represented. There is a reference in the handbook that the office would coordinate the programs. Pembroke asked senators if it would make sense to have a group that would coordinate marketing, admissions, common forms, who decides on admission, who informs students, possibility of scholarships, common course numbering, etc.

Dr. Pembroke also reminded senators, that the Academic Affairs committee, at the end of 2010-11 supported an Ad Hoc group to do further work on the Gen Ed proposal over the summer. That group has continued to meet and has identified four area of work: SLO's, assessment, core and general distribution. They have tried to work through all the areas, but have met complications due to the wording that Phase II cannot be implemented without the full implementation plan in place. The ad hoc committee, in part thanks to Steve's work, has asked to get formal approval of the SLO's and the assessment process. Pembroke reminded the senators that even if we don't pass the full implementation plan, we still have to report to HLC on assessment. They would like to go forward to collect data to determine if we are still where we want to be in relation to the SLO's. The senators discussion included who was on the committee, and how the Kansas Board of Regents work would affect the process.

VII. Faculty Senate Committee Reports –

- A. Minutes from the Academic Affairs Committee of November 7, 2011 were accepted.
- B. Minutes from the Faculty Affairs Committee of October 17, 2011 were accepted.
- C. Minutes from the Faculty Affairs Committee of November 21, 2011 were accepted.

VIII. University Committee Minutes

- A. Faculty Library Committee Minutes of December 1, 2011 were accepted.
  - B. Research Grant Committee Minutes of October 25, 2011 were accepted
  - C. Faculty Development Grant Committee Minutes of October 25, 2011 were accepted
  - D. Curriculum Development Grant Committee Minutes of October 25, 2011 were accepted
  - E. Assessment Committee Minutes of October 14, 2011 were accepted
  - F. Honors Meeting Minutes of December 14, 2011 were accepted

IX. Old Business. – none

X. New Business – none

XI. Information: Shaun Schmidt reminded senators that Apeiron registration opens this week and continues until March 15. Apeiron will be held on April 20.

- XII. Discussion: Matt Arterburn presented three issues that FAC currently has under advisement. The first is social media policy. This is being set up to establish guidelines for university sanctioned website. There may be one policy for student organizations and one for faculty/departmental websites. The policy will primarily be to respond to complaints and establish a set of systems to follow. There were several questions from senators which were referred back to Lisa Jones. The second issue concerns teaching outside the university. The proposal is to address what is acceptable. Currently, outside teaching must be approved by the VPAA according to the conflict of interest policy. There was a question why some faculty members must sign the conflict policy yearly and others don't. They are looking at clarifying the criteria. There were concerns expressed whether the conflict of interest policy was ever reviewed by Faculty Senate prior to implementation. The last issue is voting by proxy. There has been discussion over possible methods and how to continue continuity in committee discussion. FAC was asked to bring a resolution to Senate for discussion.
- XIII. Adjournment – the meeting was adjourned at 4:54 pm