

WASHBURN UNIVERSITY OF TOPEKA
BOARD OF REGENTS
MINUTES
July 25, 2008

I. Call to Order

Chairperson Storey called the meeting to order at 3:59 p.m. in the Kansas Room of the Memorial Union.

II. Roll Call

Present were: Mr. Blair, Mr. Bunten, Mr. Lagerberg, Mr. Lykins, Ms. Marquardt, Mrs. Parks, Mr. Roth, Mr. Storey, and Mrs. Warren.

III. FY 2009 PUBLIC BUDGET HEARING

Chairperson Storey opened the Public Budget Hearing at 4:00 p.m. and provided notice of the process and practices of the public hearing and invited those who had signed up to speak to come forward as recognized from the chair.

Ms. MaryLou Herring made comments. No others were signed up. Chairperson Storey asked if there were others to speak. No others came forward. Chairperson Storey declared the Public Budget Hearing closed at 4:05 p.m.

Regent Warren moved to approve the Public Budget with comments about her concern for budget challenges and implications for tuition costs, indicating she would make an additional motion on the budget following action on the Public Budget. Regent Lagerberg seconded. Motion passed with Regent Parks voting no.

Regent Warren moved that in light of the State Board of Regents' reduction request of 2% in 2009 and the prospects for an additional 5% in subsequent years, the Washburn Board of Regents encourage the administration to make every effort to decrease by 2% without increasing Tuition. Regent Lagerberg seconded. Motion passed.

IV. Approval of Minutes of June 27, 2008 meeting as mailed.

It was moved and seconded to approve the Minutes of the June 27, 2008 meeting as mailed. Motion passed.

V. Officer Reports

A. Chair's Report

Chairperson Storey recognized Mr. John Brown of 15th Street Investments (Company) who made a presentation on the company's request that Washburn participate in a development financing mechanism for a redevelopment in the vicinity of 15th and Adams streets.

Mr. Brown gave an introduction to his history and experience as a developer. Mr. Brown showed a schematic plan of the development. He explained the project needed Washburn University's portion of sales tax derived from the retail sales of the project to make the project optimal through a mechanism known as Tax Increment Financing (TIF). He said all sales at the site would be business from the interstate highway adjacent to the property. While the project would reduce Washburn's tax collections it would brighten up a blighted corridor to the campus and thus would benefit the University. The sales tax capture is estimated at \$5.5 million and he hopes it would be recaptured quickly and not take twenty years.

Chairperson Story indicated there would be no action by the Board at this meeting, and thanked Mr. Brown. Mr. Matthew Gough, Barber Emerson, L.C, Mr. Brown's attorney, distributed a letter to the Board dated July 25, 2008.

B. President's Report

President Farley commented on the recent Visioning process currently taking place in the community, acknowledging members of the Regents, faculty, students and staff who are active in the process. President Farley is a co-chair of the community-wide effort.

Dr. Farley reported the KAW transition is progressing smoothly. The University is interviewing for an interim director. He acknowledged the hard work of Vice Presidents Bowen and Hill during the process.

President Farley reported Washburn has received communication from the Kansas Board of Regents of the Governor's plan to reduce FY '09 budgets by up to 2%. Dr. Farley clarified the reduction had not yet taken place and might not if there were some state budget improvement. The KBoR has requested comments from all universities about how they might meet those contingent reductions by August 5 and extended an invitation to the Washburn administration to participate in the August KBoR retreat.

Dr. Farley said students will be returning in two weeks. He reported housing is filling, saying we currently are at 85% in the LLC and 90% in the Washburn Village. He said the University projects more to sign housing contracts.

President Farley reported enrollments appear to be down. Washburn graduated its largest class last May and freshman classes have shrunk in light of declines in high school graduates. He said enrollment declines would likely result in budget re-evaluation with likely cuts. Dr. Farley explained that discussion about budget reductions would involve the entire campus.

Regent Lykins was asked about prospects for enrollment at Kansas Board of Regents schools. He commented that KU would be up, K-State flat and all others likely down.

In response to a question from Regent Marquardt about how much enrollments would likely be off, Dr. Farley indicated it would be approximately 5000 credit hours on a base of 150,000.

Regent Lykins queried if Law School enrollments would also be down. President Farley said applications are down but enrollments should stay the same at an

entering class of 125 because applications exceed spaces available and a waiting list for admissions is kept.

President Farley said the first home football game will be on August 28 at 7:00 p.m., a Thursday evening, against the Colorado School of Mines.

Dr. Farley reported the Washburn Endowment Association and the University have cooperated to invite Mr. Mayo Schmidt, Vitera, to be Executive in Residence September 25, 26, 2008.

C. Committee Report(s)

1. Audit Committee

Regent Lagerberg reported the Audit Committee had met just prior to the full Board meeting to receive the pre-audit report from the auditors outlining the planned scope of their work.

2. Nominating Committee

The Nominating Committee, comprised of Regents Buntin and Warren, met and are recommending Regent Storey be re-elected as Board Chair and Regent Blair be Vice-Chair.

Regent Buntin moved to elect as officers of the Washburn Board of Regents Regent Storey, Chair; Regent Blair, Vice-Chair; Jerry B. Farley, President; Wanda Hill, Treasurer; and, Kenneth Hackler, Secretary. Motion was seconded by Mrs. Warren

Regent Buntin requested a unanimous vote. Motion by Regent Lykins. Second by Regent Warren. On vote of the motion, motion passed unanimously.

D. Treasurer's Report

It was moved and seconded to accept the Treasurer's Report as presented in the agenda. Motion passed. Approved by the Board of Regents: **1. Depository Security Transactions, 2. Liquidated Claims Approval – June, 2008, and 3. Public Fund Investments – June, 2008.**

VI. New Business

A. Consent Agenda:

Item VI.A.1.b., Convert Bennett Computer Center Heating System to Hot Water Boilers, was removed from the Consent Agenda by the Chair and made an action item.

Regent Roth was moved and Regent Warren seconded to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

1. Expenditures

a. Studio Camera Systems for KTWU

award of a contract to Ikegami Electronics (USA), Inc. in the amount of \$685,861.20 to purchase five digital HD studio camera systems for KTWU;

2. Personnel

a. Faculty/Staff Personnel Actions

hire for FY'09 9-month: Crystal Acker as Assistant Professor School of Nursing at an annual salary of \$50,000; Carolyn Carlson as Assistant Professor of Education at an annual salary of \$44,000; Jeanne Catanzaro as Lecturer of School of Nursing at an annual salary of \$49,500; Daniel Glenn as Lecturer in History at an annual salary of \$33,000; Stephanie Lanter as Catron Visiting Artist/Professor at an annual salary of \$34,500; Fernando Pezzino as Lecturer of Modern Languages at an annual salary of \$33,000; Bruce Carolan as Visiting Professor of School of Law at an annual salary of \$125,000; Joseph Loeb as Instructor of CT/Allied Health at an annual salary of \$43,000 with \$2,000 in Uncom; Jalen Lowry as Visiting Associate Professor of School of Law at an annual salary of \$90,000; Bonnie Peterson as Assistant Professor of School of Nursing at an annual salary of \$58,500; Carrie Quinn as Lecturer of HPEES at an annual salary of \$41,000; Janet Sharp as Lecturer of Mathematics at an annual salary of \$38,000; one-half salary for FY'09 to Lee Boyd, Professor of Biology; partial KBoR grant funding for Janice Dunwell, Lecturer, School of Nursing, annual salary of \$63,681; title change for J. Harrison Watts to Instructor of Criminal Justice;

3. Report of Purchases between \$25,001 and \$50,000

award of contract to: ISG Technology, Inc. in the amount of \$29,040.88 for purchase of telecommunications equipment; Blackboard, Inc. in the amount of \$32,400 for annual renewal of Blackboard Learning System; Burlingame Concrete Construction in the amount of \$33,595 for campus-wide concrete sidewalk repair; and,

4. Annual Request for Allocation from WEA Current Gift Fund

ratification of recommendation to WEA for allocation of \$110,500.00 from the WEA Current Gift Fund for expenditures for University purposes.

*** Action Items**

b, Convert Bennett Computer Center Heating System to Hot Water Boilers - C09002

Regent Warren declared a conflict with Item VI.A.1.b and removed herself from the consideration.

Regent Roth moved to approve award of a contract to Samco in the amount of \$100,520 for installation of hot water boilers as proposed in the agenda item. Regent Parks seconded the motion. Motion passed.

B. Executive Session for Personnel Matters

It was moved and seconded to adjourn to Executive Session and to reconvene in Open Session in the Kansas Room of the Memorial Union not later than 5:30 p.m. for the purpose of discussing personnel matters with action expected at the conclusion. Motion passed. The Board adjourned to Executive Session at 4:38 p.m.

At 5:30 p.m. the Board reconvened in Open Session. It was moved and seconded to recess to Executive Session for the purpose of continuing discussion of personnel matters and to

reconvene in Open Session in the Kansas Room of the Memorial Union not later than 6:00 p.m. Motion passed. The Board adjourned to Executive Session at 5:31 p.m.

At 5:59 p.m. the Board reconvened in Open Session. Chairperson Storey reported the Board had been in Executive Session for the purpose of discussing personnel matters and that no action was taken.

It was moved and seconded to adjourn. Motion passed. The Board of Regents meeting adjourned at 6:00 p.m.

Submitted by:

Tom Ellis, Acting Secretary