

Jeb Bush
Governor



1086 Ms. Swann
Robert G. Brooks, M.D.
Secretary

August 26, 1999

Mr. Doc Palmer
2420 Harven Drive N.W.
Atlanta, GA 30318

Dear Applicant:

In order for our office to file a Delayed Certificate of Birth, we require at least two documents that prove your full name, date and place of birth. At least one of the documents submitted must also show your father's name (if parents were legally married at the time of your birth), and your mother's full maiden name.

You may have already submitted some of the evidence required. Please follow the instructions that pertain to your case that are checked below:

- Submit one document that lists name, date and place of birth.
- Submit two documents that list name, date and place of birth.
- Submit a document that lists name, date and place of birth, your father's name and your mother's full maiden name.
- Submit a hospital record of birth, or a hospital statement where the child was taken immediately following the birth, or if the child was not delivered in a hospital or admitted immediately after delivery or if hospital records are not available, a statement, based on professional case records of the event, by a Florida licensed physician, certified nurse midwife, Florida licensed midwife, or a public health nurse employed by the department who attended the delivery.
- Submit a printout of the original application for social security. A form is enclosed for obtaining this record from Baltimore. However, to expedite this process you may wish to contact your local Social Security office. See social security form attached.

Other suggested sources of evidence:

- Medical treatment record
 - Immunization record
 - School or licensed day care record
 - Voter registration record

All documentation must be established for at least five years (unless registrant is under the age of ten) and be an original or notarized copy. If you have questions, please do not hesitate to contact our office at (904) 359-6675.

Sincerely,

Lorraine Kratz
Lorraine Kratz
Records Center Manager
Office of Vital Statistics

P. O. Box 210, Jacksonville, Florida 32231-0042