PUBLIC SCHOOLS OF THE DISTRICT OF COLUMBIA
TAP ANNUAL EVALUATION FORM C (SSN # 469504889)

Name of Appraisee: Harvey C. Jones

Position: Teacher (Architectual /Drafting) Status: Temporary

School / Site Phelps Career High School Subject / Grade Level: 9th -12th

School Year: 1994-95

This annual evaluation is based on 1) the appraisee's demonstrated progress toward attaining the instructional / caseload targets stated in Form A, 2) the observations completed during the year (Form B), and 3) the performance of professional responsibilities.

1 = Outstanding 2= Very Good 3 = Satisfactory 4 = Conditional 5 = Unsatisfactory

PERFORMANCE CATEGORIES

I. INSTRUCTIONAL / CASELOAD TARGETS

	1	2	3	4	5
The appraisee has demonstrated progress toward attaining the instructional / caseload targets	☒	☐	☐	☐	☐

Narrative (Provide a statement in support of the above evaluation.)

II. MANAGEMENT (from Form B / observations)

	1	2	3	4	5
The appraisee has demonstrated knowledge of and rapport with students / clients	☒	☐	☐	☐	☐
The appraisee has demonstrated ability to communicate with students / clients	☒	☐	☐	☐	☐
The appraisee has created an environment which facilitates positive learning	☒	☐	☐	☐	☐

III. INSTRUCTION / SERVICE DELIVERY (from Form B / observations)

	1	2	3	4	5
The appraisee has demonstrated knowledge of subject matter / discipline	☒	☐	☐	☐	☐
The appraisee has applied knowledge of materials and techniques in subject field / discipline	☒	☐	☐	☐	☐
The appraisee has demonstrated planning preparation	☒	☐	☐	☐	☐

IV. PROFESSIONAL RESPONSIBILITIES

	1	2	3	4	5
The appraisee has performed building responsibilities	☒	☐	☐	☐	☐

To determine the annual evaluation, complete the following steps:

1. Supply the numbers below from the eight categories listed above.
   - a. The number of categories marked 1 (outstanding) = 8
   - b. The number of categories marked 2 (very good) = 0
   - c. The number of categories marked 3 (satisfactory) = 0
   - d. The number of categories marked 4 (conditional) = 0
   - e. The number of categories marked 5 (unsatisfactory) = 0

   Total number of categories = 8
2. Begin with the number of categories marked "unsatisfactory" and read UP ⬆.
3. Read UP ⬆ until you come to the first number above zero.
4. Look to the left of this number at the rating category in which that number has fallen.
5. If the first number is TWO OR MORE, the FINAL APPRAISAL is in the SAME RATING CATEGORY.
6. If the first number is ONE, the FINAL APPRAISAL is ONE RATING CATEGORY ABOVE THE ONE IN WHICH THE NUMBER HAS FALLEN.

Using this scale, the annual evaluation for this appraisee is: ☒ Outstanding ☐ Very Good ☐ Satis. ☐ Conditional ☐ Unsatis.

☒ I agree with this annual evaluation.

☐ I disagree with this annual evaluation.

Appraisee's Comments:

Signature of Rating Officer

Signature of Appraisee

I / We the undersigned certify that instructional support has been given to the appraisee and the documentation is attached.

Signature *Signature*

Signature of Reviewing Officer Position LEAD Principal Date

Form 633 (Rev. 1984) 53 T0057

APPRAISEE