

Washburn University
General Faculty Minutes
August 28, 2014

I. CALL TO ORDER

Dr. Farley called the meeting to order at 3:03 PM in Room 100 of the Henderson Learning Resources Center.

III. APPROVAL OF MINUTES

A motion was made and seconded to approve the minutes of the April 24, 2014 General Faculty meeting. These minutes were approved unanimously.

IV. OPENING REMARKS

A. From the President

1. President Farley addressed the faculty regarding enrollment, including these major points:
 - It is too early to report specific enrollment numbers for this Fall.
 - Emphasized the importance of attention to enrollment and enrollment-related issues for everyone in the WU community.
 - Encouraged creative ideas and support for those ideas to boost enrollment.
 - Promoted a goal of enrolling as many students as possible and supporting them throughout their experience at WU, with the ultimate aim of earning the degree of their choice and providing them with a valuable credential.

2. President Farley addressed the KBI Project, with these major points:
 - Construction of the KBI building is well underway.
 - WU is earnestly pursuing a request for \$1.2 million from the state for resources associated with new forensics programs.
 - New KBI-related programs will involve Biology, Chemistry, Criminal Justice, Art and Anthropology.

3. President Farley addressed student housing needs:
 - Emphasized that the current waiting list for student housing indicates a strong desire for students to have a residential experience at WU.
 - This waiting list highlights the need for additional student housing to accommodate these students.
 - Plans for new residential center, south of Stoffer Hall, are underway; this facility will house 350 students and include food service areas. Target date for completion is Fall 2016.

4. President Farley made additional comments regarding enrollment:

- Much effort has been put into pursuing students during the summer term who weren't yet enrolled in the Fall.
- Personal contacts (eg, phone calls) from advisors, admissions personnel and faculty made a personal impact on these students to encourage their enrollment.
- A total of 400 students on this list have been enrolled who might not have otherwise returned to WU.
- Efforts are being made to ensure that academic holds are addressed efficiently and don't become a barrier to student enrollment.

II. ELECTION OF SECRETARY

Matt Arterburn was nominated to serve as General Faculty Secretary for the 2014-2015 academic year. Following a motion and a second, he was elected unanimously.

IV. OPENING REMARKS (Continued)

B. From the Vice President for Academic Affairs

1. Dr. Pembroke thanked faculty for their attention to curriculum innovation, noting a number of new items related to curriculum.

2. Dr. Pembroke addressed enrollment and recruiting efforts:

- Thanked faculty for their contact efforts with students. The 400 students enrolled represents \$1.1 million in tuition revenue.
- Emphasized the need to recruit from diverse pools (eg, high school matriculants and transfers)
- Announced upcoming bus tours to Allen County CC for faculty, advisors and admissions representatives.
- Emphasized that efforts of this type can create a regular conduit of students who preferentially transfer from the CC to a particular 4-year institution (WU in this case).
- Priority order of tours is based on current volume of transfer students, which are, in descending order: Allen County CC, Highland CC and Kansas City KS CC.
- Noted that special attention will be given to the top Allen programs that transfer to WU, which are, in descending order: Nursing, Business, Psych, Elementary Education, Social Work, Criminal Justice, Legal Studies and Athletic Training.

3. Dr. Pembroke mentioned the KBI building and promoted the foundation of new programs in forensics.

4. Dr. Pembroke discussed high-performing WU tech students (60 students received state wide awards), as candidates for AS or Bachelors degrees at WU.

5. Dr. Pembroke shared the results of the recent NSSE surveys. WU is compared to both national regional (Public Plains Institutions) in the NSSE.

Above-average areas for WU:

- Service learning and community engagement
- Advising and personal engagement, relationship with advisors and faculty
- Diversity and diversity focus
- Student:faculty interaction and professional relationships
- Supportive environment
- 91% of students reported a positive experience at Washburn
- 84% of freshmen and 83% of seniors would repeat their experience

Below-average areas for WU:

- Technology
- Amount of off-campus work that our students engage in

6. Dr. Pembroke thanked Margaret Wood for her efforts setting up C-TEL.

V. UNFINISHED BUSINESS

Dr. Pembroke announced awards to Departments for effective work in:

Online grading, which 2.5 years ago occurred at a rate of 40%, is now 70%:

- Nursing, Communication Studies, Education, Mass Media, Psych, Allied Health, Criminal Justice and Social Work were awarded \$500 each for having over 80% of grades reported online.
- Biology and English were awarded \$500 each for increasing online grade reporting by 20%.

Assessment:

- Intensive English and Mathematics were given awards for excellent assessment methods.

VI. NEW BUSINESS

A. ACTION ITEM 14.25

A motion was made and seconded to consider Action Item 14.25: Faculty Handbook Promotion and Tenure Updates. The proposed change in policy would allow a petitioner for P&T to update status of submitted items as his/her petition moves through various levels of review. The proposal does not allow for new materials to be added to the petition.

A motion was made to amend the item. The original item applies this policy apply to all new hires while the proposed alterations would apply it henceforth to all faculty who petition for promotion or tenure, regardless of their date of hire. The motion for this amendment to Action Item 14.25 was seconded and then passed unanimously by a voice vote.

Debate ensued on the amended proposal. The motion was [approved as amended](#) by a strong majority vote.

VII. INTRODUCTION OF NEW FACULTY

1. Dr. Laura Stephenson introduced faculty joining the College of Arts and Sciences in 2014-15:

- Marin Abell (Art)
- Andrew Baker (Art)
- Anthony Vartia (Chemistry)
- Liz Derrington (English)
- Tiffany Dirks (Kinesiology)
- Taylor Marcell (Kinesiology)
- Loree Weir (Kinesiology)
- Marda Messay (Modern Languages – French)
- Michael O’Brien (Modern Languages – Spanish)
- Stephanie Herbster (Mathematics)
- Beth McNamee (Mathematics)
- Erinn Renyer (Music – Cello)
- Andrea Farritano (Music – Voice/Opera)
- Michael Mapp (Music – Band)
- Lindsey Modellmog (Political Science)
- Jericho Hockett (Psychology)
- Angela Duncan (Psychology)
- RaLynn Schmalzried (Psychology)
- Matt Arterburn (CAS Assistant Dean)

2. Dr. Pat Munzer introduced faculty joining the School of Applied Studies in 2014-15:

- Eric Matthews (Allied Health)
- Whitney Walter (Allied Health)
- Roseanne Siemens (Allied Health)
- Amy Memmer (Criminal Justice)
- Melanie Worsley (Criminal Justice)
- Donald Crowder (Human Services)
- Gary Bayens (Associate Dean of SAS)
- Phyllis Berry (Interim Chair of Criminal Justice)

3. Dr. Monica Scheibmeier introduced faculty joining the School of Nursing in 2014-15:

- Linda Merillat
- Anne Fredrickson
- Amy White
- Kathy Ure

4. Dr. David Sollars introduced faculty and staff joining the School of Business in 2014-15:

- Rick Lejuerne

- Stacy Woltje
5. Dr. Thomas Romig introduced faculty joining the School of Law in 2014-15:
 - Susannah Pollvogt
 6. Dr. Alan Bearman introduced faculty and staff joining the Library in 2014-15:
 - James Barraclough
 - Kaydee Emperley
 - Carrie Cornelius
 - Sean Stacey
 - Timothy Marshall
 7. Dr. Richard Lietdke introduced new staff in the Enrollment Management Office:
 - Angela Duncan
 - McKinlaye Harkavy
 - Leah Brown
 - Elizabeth Fowler
 8. Dr. Denise Ottinger introduced new staff in the Student Life Office:
 - Crystal Leming
 - Jamie Olsen
 - John Cummings
 - Joe Bluml (AVPSL)

VIII. ANNOUNCEMENTS

1. Coletta Meyer spoke briefly regarding Employee Wellness Program, encouraging faculty enrollment in the health screening program.
2. Margaret Wood gave a brief presentation about C-TEL.
3. Tom Prasch announced Historical Film Night.
4. Alan Bearman thanked faculty for sending early alerts for students.

IX. ADJOURNMENT

Meeting was adjourned at 4:39 PM.