

**WASHBURN UNIVERSITY OF TOPEKA**  
**BOARD OF REGENTS**  
**MINUTES**  
**March 20, 2009**

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**I. Call to Order**

Chairperson Storey called the meeting to order at 2:00 p.m. in the Multipurpose Room of the Student Recreation and Wellness Center on the Washburn University campus.

**II. Roll Call**

Present were: Mr. Bunten, Mr. Lagerberg, Mr. Lykins, Ms. Marquardt, Mrs. Parks, Mr. Roth, Mr. Storey and Mrs. Warren.

**III. Approval of Minutes of the January 23, 2009 meeting as mailed.**

It was moved and seconded to approve the Minutes of the January 23, 2009 meeting as mailed. Motion passed.

**IV. Officer Reports**

**A. Chair's Report**

Chairperson Storey reported he had two "housekeeping" items. First, he noted the President had recommended the formation of a KAW Committee. He said he would like to appoint Regents Warren, Blair, Lagerberg and Parks as the initial members of the committee, which he intends to be a permanent committee. It was moved and seconded to establish the KAW Committee as a permanent committee, appointing as initial members Regents Warren, Blair, Lagerberg and Parks. Motion passed.

Second, he noted the Strategic Planning Council has met four times and that Vice President Bowen will be updating the Board on its work during Committee Reports. He said it would like to have the Board ratify the formation of the Council and include authority for it to hire a facilitator to assist the Council in its work. He said the latter is to give the Council authority if the contract amount is greater than \$50,000. It was so moved and seconded. Motion passed.

**B. President's Report**

President Farley said he had no report.

**C. Committee Report(s)**

Budget/Finance Committee Chairperson Roth reported the Budget/Finance Committee had a meeting earlier in the day at which they discussed, in general, possible reductions in operating expenses due to reductions in revenue from the State of Kansas and what we may have to do to counteract the reduction. He said there is no action recommended today, but the Committee will continue to monitor the work done at the Kansas Legislature.

Vice President Bowen, as Chair of the Strategic Planning Council, reported the Council has met and arrived at a consensus that it: will review the University's Mission, value statement and vision statements to determine if changes may be required; the process for the Council's work will be an open and transparent process; there will be a web site developed to permit easy responses and communications with the Council and will serve additionally as a site for surveys; and, the Council is dedicated that the process will be a collaborative one. She noted in the handout captioned "Washburn University Strategic Planning" the Strategic Planning Committee comprised of approximately 40 persons from faculty, students, staff, alumni, Washburn Endowment Association Board of Trustees and community would develop overarching institutional goals for the next decade. The goals would include a goals statement, timeline and person responsible. Vice President Bowen said the next steps of the Council are to identify members for the Committee, to find a facilitator, and to propose a firm budget. She said the Council would keep the Board fully informed on the process.

In response to queries from Regents Roth, Marquardt and Warren seeking clarity on the Board's role in the process in the establishment of goals, Chairperson Storey indicated the thought was the Committee would formulate goal recommendations which would then be provided to the President and thence forwarded to the Board for approval.

Chairperson Storey said the Council has been very thorough in its approach and is hardworking.

#### **D. Treasurer's Report**

Vice President for Administration and Treasurer, Wanda Hill, presented the Treasurer's Report comprised of **1. Depository Security Transactions, 2. Liquidated Claims Approval – January, 2009, 3. Liquidated Claims Approval – February, 2009, and 4. Quarterly Report for Quarter Ended December 31, 2008.**

It was moved and seconded to accept the Treasurer's Report. Motion passed.

#### **V. New Business**

It was moved and seconded to approve the Consent Agenda. Motion passed.

As approved by action of the Board:

##### **A. Consent Agenda:**

###### **1. Personnel**

###### **a. Tenure and Promotion Recommendations**

tenure granted to: Alan Bearman, History, College of Arts & Sciences (CAS); Annie Collins, Caren Dick and Marilyn Masterson, School of Nursing; Catherine Hunt, Music, CAS; Kathleen Menzie, Mass Media, CAS; Kimberly Morse, History, CAS; Marguerite Perret, Art, CAS; Mary Ramirez, School of Law; Bassima Schbley, Social Work, School of Applied Studies; Sharon Sullivan and Penelope Weiner, Theatre, CAS;

promotions awarded to: Alan Bearman, History/CAS to Associate Professor; Kevin Charlwood, Mathematics/CAS to Professor; Catherine Hunt, Music/CAS to Associate Professor; Miguel Gonzalez-Abellas, Modern Languages/CAS to Professor; Rachel Goossen, History/CAS to Professor; Kathleen Menzie, Mass Media/CAS to Associate Professor; Kimberly Morse, History/CAS to Associate Professor; Patricia Munzer, Allied Health/SAS to Professor; John Paul, SOAN/CAS to Associate Professor; Marguerite Perret, Art/CAS to Associate Professor; Mary Ramirez, School of Law to Professor; and Penelope Weiner, Theatre/CAS to Associate Professor;

**b. Honorary Degree Candidates**

award honorary degrees to: Robert E. Duffens, Doctor of Commerce; Chief Justice Kay E. McFarland, Retired, Doctor of Law, and James W. Sloan, Doctor of Humane Letters;

**c. Proposed Full-time Administrative Grant Funded Position – Mulvane Art Museum**

new grant funded position in the Mulvane Art Museum, ArtLab Supervisor, at an annual salary of \$24,500;

**d. Director of Student Affairs for Clinical Laboratory Science**

authority granted to the Administration to enter into formal agreements with the University of Nebraska Medical Center, Stormont-Vail HealthCare and Saint Francis Health Center to restart a clinical laboratory program and to recruit a Director of Student Affairs for Clinical Laboratory Science at an annual basic salary of \$50,000, funded by contributions of participating local and HINK hospitals, to coordinate the program;

**e. Faculty/Staff Personnel**

hire David Price as Visiting Assistant Professor of Business for FY' 10 at an annual salary of \$80,000; phased retirement to Margaret Stewart, Professor of English, for 2009-10, 2010-11 and 2011-12; LOA without pay for 2009-10 to Liviu Florea, Assistant Professor of Business/Management; LOA for Fall '09 to Lyn Goering, Associate Professor of Law; LOA for 2009-10 to Ron Griffin, Professor of Law; LOA for Fall 2009 and change FTE to .5 for Spring 2010 to William Merkel, Associate Professor of Law; LOA for Spring 2009 to Mary Ramirez, Associate Professor of Law; returning to full-time faculty, administrative sabbatical for Fall 2009, returning Spring 2010 as 9-month faculty to Cynthia Hornberger, Dean, School of Nursing;

**f. Academic Sabbaticals 2009-2010**

academic sabbaticals granted to: Prof. James Concannon, School of Law for Fall 2009 through Spring 2010; Assoc. Professor Bob Beatty, Political Science for Fall 2009; Assoc. Professor Karen Camarda, Physics & Astronomy for Spring 2010; Assoc. Margaret Wood, Sociology & Anthropology for Spring 2010; and Asst. Professor Sharon Sullivan, Theatre for Spring 2010 through Summer 2010;

**g. Designate Jim McCormick Professor Emeritus**

bestow the title Professor Emeritus to Jim McCormick;

**h. Eminentes Universitatis**

award the designation Eminentes Universitatis to the following retirees: Mary Beth Bero, Vicki Doze, Annita Huff, Beverly Law, Rachel Olson and Lonnie Ritchey;

**2. Report of Purchases between \$25,001 and \$50,000**

award of contract to: D H Pace Systems in the amount of \$34,975 for locksets for Whiting Fieldhouse renovation; Mohan Construction, Inc. in the amount of \$26,960 to construct catwalk at Henderson cooling tower; McPherson Construction in the amounts of \$40,727 and \$42,803 for Whiting Renovation Change Orders #004 and #005 respectively;

**3. Washburn University Policy Regulations and Procedures Manual – Facilities Maintenance**

the Facilities Maintenance section of the Washburn University Policies Regulations and Procedures Manual as shown in the agenda item; and,

**4. Posthumous Degree**

award of Posthumous MSW Degree to Ms. Aljean Clark.

**B. Action Items:**

**1. Extend Dining Services Contract**

Vice President for Administration and Treasurer, Wanda Hill, reported the administration has been working with Chartwells on ideas to freshen up the dining service operation to make it more attractive for students. She said the resulting vision was driven by student demand resulting from student surveys conducted last fall. The overarching vision of the students was that it serve health and wellness; feature a traditional diner atmosphere; have full-time Asian food service; and that the Corner Store have additional grocery and food items. Vice President Hill said in discussions with Chartwells the organization proposed engaging in a \$700,000 renovation to update the Union Market to be operationally ready prior to next fall. She introduced Matt Beadleston, Scott Werner and Tom Lapp. Tom Lapp described the improvements to be made in the Union Market and Corner Store. It was moved and seconded to authorize the administration to enter into a dining services management contract with Chartwells campus dining for a ten year period beginning July 1, 2009. Motion passed.

**2. Expenditures over \$50,001**

**a. Whiting Field House Renovation – Office Furnishings**

Vice President Hill reported the administration is recommending the purchase of Herman Miller from Design Business Interiors for two primary reasons. One is to be able to take advantage of the State of Kansas contract allowing for quick delivery and installation of the furniture. The other is to provide consistency and interchangeability of Whiting and Petro departmental furniture. It was moved and seconded to approve the award of a contract to Design Business Interiors for the office furniture at Whiting in the amount of \$114,762.00. Motion passed.

**b. KTWU Purchase of Fiber Optic Technology**

Vice President Hill reported the staff at KTWU and the University's ISS Department have been working on the design of a fiber optic network to allow KTWU to connect with White Concert Hall, Garvey Fine Arts Center and Lee Arena allowing production of television programs using the television station's high definition digital production control center instead of relying on the rental of third party production trucks. She noted the funding for the project is via a grant from the U. S. Department of Agriculture. It was moved and seconded to authorize the administration to bid the fiber optic network project and award a contract in an amount not to exceed \$144,000. Motion passed.

**c. Fluorescent Microscope with Live Cell Imaging System for Biology Department**

Vice President Hill reported this project is the result of a grant the University applied for and was awarded entitled "Educating for Careers in Science and Health-related Fields" designed to purchase scientific instruments allowing students and faculty to use equipment similar to that found in state-of-the-art research laboratories in the academic industry. It was moved and seconded to authorize the award of a contract to Carl Zeiss MicroImaging, Inc. in the amount of \$144,936.10. Motion passed.

**d. Renovation of Washburn Police Department, MO155 and MO157 – CO8006**

Vice President Hill reported the recommendation for the project is to ensure the continuing functionality of the Police dispatch operation and an emergency operations center during emergencies by having the dispatch office be independent of the rest of the building. She reported four bids were received and that the administration is recommending the award of a contract to Kansas Building Systems Constructors, Inc. It was moved and seconded to authorize the award of a contract to Kansas Building Systems Constructors, Inc. for the remodeling of the Police Department including HVAC improvements in the amount of \$206,236. Motion passed with Regent Warren abstaining.

**e. Whiting Field House Renovation – Construction Change Order – CO#6**

It was moved and seconded to ratify Chairperson Storey's approval of Change Order No. 06 in the amount of \$197,196 for renovation of five office meeting rooms in the North end of Whiting Field House as described in the item. Motion passed.

**f. Morgan Hall and Mabee Library Summer '09 HVAC Upgrades**

Vice President Hill reported the bids for the project titled Morgan Hall and Mabee Library HVAC Upgrades – Phase II came in over budget and requiring too many days for completion. The project was divided, reducing the size and the scope of the original project. This will allow the project to go forward utilizing grant funds required to be committed this spring. It was moved and seconded to approve the award of the contract to Ferrell Construction in the amount of \$1,533,747. Motion passed with Regent Warren abstaining.

Chairperson Storey inquired of Vice President Hill for a status in the Whiting Field House renovation project. Vice President Hill reported the project is ahead of schedule and on budget. She said it was going “amazingly well”. Dr. Farley noted that the contractor will be wrapping up work on its present location and then move to finishing the locker room areas over the summer.

It was moved and seconded to adjourn. The meeting adjourned at 2:47 p.m.

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Kenneth P. Hackler  
Secretary, Board of Regents