

WASHBURN UNIVERSITY  
GENERAL FACULTY MINUTES  
April 30, 2009

**I. Call to Order**

President Farley called the meeting to order in Room 100 of Henderson Learning Center.

**II. Opening Remarks**

A. Dr. Farley welcomed faculty members to the final meeting of the General Faculty for the academic year and congratulated them for the excellence achieved by students in many areas. He noted particularly the recent success of the Debate Team in national competition.

Dr. Farley noted the Kansas Board of Regents is working to determine how to frame issues and outcomes based upon several of the initiatives adopted three years ago. Particular attention is being given to establishing a closer working relationship between higher education and the K-12 schools in order to prepare students to succeed in college. One proposal being considered is to develop a K-20 program model geared specifically to enhance student's preparation for higher education. This model would have a definite spin-off at the University level. Once a better quality of incoming students arrives at the college level, the focus will include an expectation of higher retention rates and a higher graduation rate. It is likely that funding will depend upon graduation rate. There may not be any agreement on a testing program for college graduates, but assessment efforts will increase. Faculty members can expect an impact on their work and responsibility because of their close relationship to students, their ability to identify students needing support and their ability to mentor students to be successful.

Dr. Farley also challenged the faculty members to think about how they can help in recruiting good students to Washburn. He called on faculty members to establish relationships with colleagues at community colleges and in high schools because personal contacts will help funnel students to Washburn. He suggested phone calls, sending materials from department and follow-up contacts with them after one of their students comes to campus. He also emphasized that the single most important experience a prospective student has is a time to meet and talk with a faculty member on a campus visit. He expressed appreciation for this effort and encouraged continued and increased participation.

Dr. Farley commented upon the economic climate as it relates to the University budget for next year. The Legislature is still wrestling with the issue. Revenue projections are worse than anticipated. The University reduced its budget by 7% for the 2010 fiscal year, but has been asked to submit proposals for 3%, 5% and 10% additional reductions. It is predicted that a 12.5% reduction may be realistic. The Legislature will finalize its work within the next two weeks.

A Budget Task Force has been meeting and talking about the WU response to the budget concerns. This group has reviewed all suggestions made in Town Meetings and all those sent since then. Results of the first “round” of discussion are posted on the President’s website and the results and summaries of subsequent meetings will also be posted. The budgetary process will conclude by the end of May. It is anticipated that a special Washburn Board of Regents meeting will be held in late June to approve the budget.

Dr. Farley also mentioned other areas of financial concern. The University’s cash balances have been reduced because of the lower interest rate being earned on investments. Utility costs have been increasing steadily and are depleting the money allocated for payment. He encouraged everyone to become more energy conscious, turning off unneeded lights, equipment, etc. to conserve energy. Health insurance issues are being considered by the Benefits Committee. Overall claims have been much higher than the amount generated by premiums without any specific identifiable cause.

Dr. Farley stated he remains confident that we can continue to deliver a quality education to our students despite reducing expenses.

**B.** Dr. Bowen introduced Dr. Roxanne Kelly, recently appointed Director of Kaw Area Technical School.

Dr. Bowen called on Dr. Rob Weigand to address the work of the General Education Task Force. Dr. Weigand thanked the over 150 faculty members who responded to the survey or attended the Faculty Development Workshop to share their ideas on general education. The committee is currently doing a great deal of research concerning various delivery models. In September, another survey and workshop effort will be initiated to gather insights from the faculty regarding the delivery models. A recommendation in 2010 to the Vice President for Academic Affairs is the goal of the Task Force.

Dr. Bowen highlighted the issue of retention, mentioning several initiatives recommended by the consultant. After a trial run process on the reporting of mid-term grades for Freshmen was successful, all faculty members will be asked to do so in the Fall semester. These will need to be submitted by 10:00 a.m. on October 14, 2009. Syllabi should be prepared with this date in mind. CUSP will follow up with any students who are identified as at risk through this process.

Faculty members are asked to take roll carefully during the first week to ten days of classes each semester to identify any student whose name is on a roster and who is not attending. This information will probably be submitted through Banner and will be turned in to the CUSP office which will contact students to ascertain why they are not in class. The date to report this information to CUSP will probably be August 24, 2009.

A summer “Bridge Program” is in place for students who are conditionally admitted. Those students who participate will enroll in IS100, IS 170 and EN 101. They are eligible to receive financial aid for the summer and the hope is that these students will be better prepared for the regular semester in the Fall. In addition, this cohort of students can be tracked for purposes of assessment.

Dr. Alan Bearman reported changes in the Summer Orientation Program for incoming students. Kris Klima of the Admissions Office and Dannah Hartley of CUSP are providing leadership. They have looked at best practices at other institutions. The program is very organized and disciplined. Seven summer orientation dates have been scheduled. The program is very dependent upon involvement of the faculty. Assistance is needed at the breakfast and lunch times and faculty members are requested to come for a “free lunch” and be available to talk with students and parents if they are not advising at the time. The goal is to teach students and parents about the expectations of attending college.

The Washburn Board of Regents has requested the University develop a new strategic plan. A request for a faculty vote on those nominated to serve on the committee has been sent out via email. The committee will meet late this semester or early in the summer with the bulk of the work to be done in the Fall, 2009. The summer will be devoted to data gathering. All input, suggestions and criticisms are welcome. Town Meetings/Open Forums/Webpage with minutes and meeting information/Dedicated email are all being considered to enable people to be participants in the process. The draft will be circulated for input. The goal is to have the plan to the Board of Regents by March, 2010.

Dr. Bowen recognized the following faculty members for years of service. Receiving service pins were:

Ten Years: Larisa Elisha (Music), John Francis (Law Instruction), Alexander Glashausser (Law Administration), Maureen “Mo” Godman (English), David Jensen (Social Work), Keith Mazachek (Physics/Astronomy), Bruce Mechtly (Computer Information Sciences), John Mullican (Biology), Roberta “Sue” Salem (Chemistry), Michael Stoica (Business), Sandra Tutwiler (Education), Paul Wagner (Biology), Tracy Wagner (Biology), Rosemary Walker (Business), Roberta Jolly (Computer Information Sciences), and Carolyn Szafran (Social Work).

Twenty Years: Kay Rute (Office, Legal & Technology), Cynthia “Cindy” Hornberger (Nursing), Tony Naylor (Theatre), and Martha Imparato (Mabee Library).

Thirty Years: James Eck (Business), John Christensen (Law Library), Michael Kaye (Law Instruction), Nancy Maxwell (Law Instruction), Sheila Reynolds (Law Instruction), James Wadley (Law Instruction), and Nancy “Iris” Wilkinson (Human Services).

Forty Years: Carol Vogel (President’s Office).

### **III. Approval of the Minutes of the January 29, 2009 meeting.**

It was moved and seconded to approve the minutes of the January 29, 2009 meeting. Motion carried. Dr. Bowen asked for a show of hands to determine the preference of the faculty for the format of the agenda and attachments. A show of hands indicated a preference for the agenda to be posted with each individual item in a separate link rather than one continuous document.

### **IV. Unfinished Business**

None.

## **V. New Business**

### **A. Revision of the Catalog Language on the Repetition of Courses**

It was moved and seconded to approve the agenda item. A friendly amendment agreeable to the mover of the motion and the second was to alter the wording at the end of the first sentence in the motion “prior approval” to read “prior approval of the department offering the course”. A second friendly amendment agreeable to the mover of the motion and to the second was to include the revision in the Faculty Handbook as well as the University Catalog. The motion as amended carried.

It was noted that this revision does not change the number of courses which may be repeated or the manner in which grade point average is computed. A mechanism in the Banner system will be established to require an override by the department of record to enable a student to enroll in a course for which a grade of C, pass or higher has been recorded. It was also noted that law schools and some graduate schools do not acknowledge this system and count all grades received in all courses when considering a student for admission. Students need to be informed of this before they repeat a course. The CUSP office has information in this regard.

Final language on the motion:

*Revision of the Catalog and Faculty Handbook Language on Repetition of Courses*  
**REPETITION OF COURSES**

*Undergraduate courses may be repeated. Courses for which grades of Ds and Fs are recorded can be retaken without departmental approval; courses for which a grade of C, or pass, or higher are recorded will require prior approval of the department offering the course. The transcript will contain a complete record of all courses taken and grades earned.[etc.; no changes in the rest of the language is proposed.]*

*Effective Date: Fall 2009*

### **B. Changes for the Bachelor of Arts in Music Degree**

It was moved and seconded to approve the agenda item. After discussion noting this was a change in the structure of the program, not the number of credit hours and a clarification of the catalog language, the motion carried.

### **C. Changes in the Content of the Existing Program in English with a Creative Writing Emphasis**

It was moved and seconded to approve the agenda item. The change reflects an increase in three (3) credit hours in the program. Motion carried.

### **D. Optional Minor in Latin American, Caribbean and Latino/a Studies**

It was moved and seconded to approve the agenda item. The proposed minor brings together existing courses. Motion carried.

**E. Master of Science in Nursing, Clinical Nurse Leader**

It was moved and seconded to approve the agenda item. Dr. Hornberger, Dean of the School of Nursing, offered a friendly amendment to alter the proposal, based upon a consultant's review. The friendly amendment was acceptable to the mover and second of the motion. The amendment: To change the CNL curriculum by removing 4 courses:

NU 506 Advanced Pathophysiology (3 credits)

NU 508 Health Policy, Finance and Organization (4 credits)

NU 512 Advanced Pharmacology (3 credits)

NU 514 Advanced Health Assessment (4 credits)

This change reduces the total credit hours for completion of the degree from 46 to 32 credits and reduces the total clinical hours from 526 to 510 hours (within the recommended hours for this track). (Rationale: Graduate Education in nursing is currently under national revision and this amendment reflects current consensus on the appropriate number of graduate hours and content for preparation as a Clinical Nurse Leader; the new master's generalist role in Nursing.)

*Revised CNL curriculum* [[click on item to view revised CNL curriculum](#)]

The motion as amended carried.

**VI. Announcements**

None.

**VII. Adjournment**

It was moved and seconded to adjourn. Motion carried.

Respectfully submitted,

/s/

Carol Vogel  
Secretary to the General Faculty